



TRAFFIC OFFICIAL

(Payclass - 07)

Traffic Services

Properties and Services department

We invite applicants for appointment as Traffic Official in the Traffic Department of Properties and Services at UCT.

Requirements:

- Grade 12 and Traffic Diploma
- 5 years working experience in Traffic
- A valid code B Driver's license
- Excellent communication (verbal/written) and interpersonal skills
- Ability to work under pressure and be self-motivated
- Stress management and conflict resolution skills
- Customer service skills
- Availability to work abnormal hours when required

Responsibilities:

Your duties will include, but not necessarily be restricted to:

- Disciplining traffic offenders, issuing tickets, attend traffic court proceedings and give evidence
- Administrative duties
- Supervising the free flow of traffic, staff and student parking on campus
- Ensuring all traffic rules are enforced on campus

The annual cost of employment, including benefits for (where applicable), is between R 378 203 and R 444 945

To apply, please e-mail the below documents in **a single pdf file** to Rugshana Adriaanse at rugshana.adriaanse@uct.ac.za

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo a competency and medical assessment.

Telephone: 021 650 3640

Website: www.hr.uct.ac.za

Reference number: E25945

Closing date: 11 November 2025

"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf."

When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email popia@uct.ac.za.

The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.